

# Kelly Isherwood

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# Kelly



## Personal Statement

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I am an enthusiastic and hardworking person who enjoys new challenges.

My aim is to build a career that offers opportunities to gain new skills while making a valuable contribution to my role.

I have been within the Kawhia community now for 9 months and have gained a reputation as a people person as well as a respected member of society & voluntary work within the community.

I am an active member with Kawhia Maori womens welfare league as secretary and run the community based Hokohoko shop which provides funds within the Kawhia rohe. I volunteer as a beach patrol for Te Onepu trust protecting our moana and whenua.

I organize a Farmers market every Sunday at Oomimiti park in kawhia along with two other residents of kawhia and I am head of the social committee/Committee member for kawhia sports club running events once a month which have been very successful.

Due to the outbreak of the Pandemic Covid 19 I have been doing voluntary work for civil defence, working alongside the chairman of Maketu marae Shani Whitiara currently feeding over 800 whanau within the coastal rohe Kawhia to Marakopa. I am also currently the Maori representative member of the Board of trustees at Otorohanga college If successful will look forward to working within the Kawhia Waikato Tainui community.

## Skills

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General

- Ability to work under pressure
- Positive and enthusiastic
- Motivated team player
- Responsible and reliable
- Adaptable and flexible
- Willingness to learn and upskill
- Self-motivated

## Skills and Abilities

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- OHS Processes
- Increase Personal Effectiveness
- Serve food and beverages to customers
- Follow work place hygiene procedures
- Develop and action plan for career planning
- Cleaning and Maintenance

- Karanga and Waiata for Powhiri
- Catering- Cook and Front of house

### **Time Management Skills**

- Prioritising and planning
- Reputation of meeting dead-lines
- Productive and efficient
- Delegating and Multi-tasking
- Work well under pressure

## **Work History**

### **Checkout Operator** ( Safeway and Coles Melbourne )

- Customer Service
- Taking Payment Cash/Eftpo and Cheque
- Packing and wrapping purchases
- Customer Queries

### **Factory Worker** ( Printing Garment ) Melbourne

- Setting up-jobs following Standard work
- Retrieving and loading Materials and preparing jobs for printing/ converting
- Assists in keeping equipment and work area hazard free
- Must adapt with Minimal or no advanced notice to changes in how business is conducted and work is Accomplished

### **Kitchen Hand & Food preparation, Front of House**(Longisland Retirement Village, Melbourne Australia ) Taking care of all residents in the restaurant – Breakfast,Lunch and Tea

- Wash and clean utensils and dishes return to the kitchen and make sure they are stored appropriately
- Clean food preparation equipment, floors and other kitchen tool or areas
- Clean up spillage when they occur
- Dispose of Rubbish
- Ensure proper use of chemical/cleaning products and ensure they are stored appropriately
- Follow all hygiene and Health and safety regulations within the kitchen

### **Make-up and Hair Artist** ( Film,TV, Music Videos, Fashion)

- Work with Clients to create various looks
- Work on theatrical movies,sets,photography shoots,backstage at concerts,or on Television shows ,catwalk,
- Style hair according to make-up
- Setting up Material,Maintain awareness of health and safety issues and legislation
- Work quickly and accurately
- Ensure make-up looks natural and well-applied under different Lighting

**Unit Manager** ( Catering) Television Production Companies

- Knowledge of Health and safety procedures in the kitchen
- Excellent Communicator
- High standards in mobile kitchen
- Excellent standards of cleanliness
- Cook and cater for large numbers
- Lead and motivate staff
- Organised kitchen
- Driver LGVS ( Light good)

**Social Worker,**

Sexual Harm Coordinator with Taupo Family Centre  
Intake of Sexual harm Survivors  
Social work for Family Harm/Sexual Harm survivors  
Court advocate for sexual harm survivors  
Community work Taupo /Turangi  
Sexual/Family Harm FVIARS Taupo Police

**Kaupapa Maori/Marae**

Karanga/Waiata  
Catering/Front of house,Cook  
Cleaning-Wharepuni,Wharekai,Wharepaku,Atea  
Laundry,Rubbish clearing  
General Marae cleaning and maintenance

**Kawhia Coast Food Bank**

Food bank for Kawhia Taharoa coast  
Te Kohao Hygiene packs to Coastal whanau  
Whanau Ora forms to vulnerable whanau

**Referees**

Erina Tamepo- ( Producer )  
Maori Television  
09-539-7093

Caroline Dewes (Manager)  
Splashes Cafe  
0275102285

Donald Hollingsworth ( HOD –Hair/Makeup & Styling)  
Mai Salon  
02102661560

John Kanawa  
Chairman  
Kawhia sports club  
021847859

James Oakley ( Manager )  
Long island Retirement  
03-9781-3655

Jackie Hill (Managaer)

Taupo Family Centre

07 376 8222

027 307 1119

Shani Whitiora

Maketu Chairman

0211309193