

AGM MINUTES

Saturday 14 November 2020

Vertical Horizonz, 29 Goodfellow Place, Frankton, HAMILTON

Registrations commenced at 8am, Hui opened at 9.30am

- 1.1. **Mihi & Karakia:** Jack Cunningham
- 1.2. **In Attendance:** Haki Porima, Hinga Porima - Ormsby, Hone Edwards, Cathrine Holland, Tiki Porima - Ryan Rick Tai, Tegan Porima, Nedracita Dunn, Kelly Isherwood, Queenie Te Hae, Ruth Waterhouse, Wayne Kaiki, Te Rongonui Waterhouse, Karen Darnell Kaiki, Aja Porima, Roimata Pikia, Harold Porima, Fisher Porima, Christine Porima, Rosie Chung, Bill Seymour, Reneta Seymour, Gerald Seymour, Rukuruku Winikerei, Andrew Crowe, Rangi Cunningham, Jack Cunningham, Pania Cunningham, Arihia Porima, Maud Porima, Takepiti Gilmore, India Gilmore Johnson, Steven Morgan, Matehaere Morgan, Laurana Maru, Rowena Adam, Emma Hetet, Te Rauhinga Hetet, Sheena Maru, Rosie Maru, Amy Anderson, Burton Cunningham, Waimaria D, Rautahi Te Hae, Rangimarea Ralm, Jamii Hetaraka, Pakinui Berryman, Hemi Te Kanawa, Te Rei Wetere, Ami Hopa, George Hopa, Marlene Edwards, Ngaro Te Hae, Kruger Wetere, Colin Harris, Terina Moke, Katia Holland, Brook Gilmore.
- 1.3. **Guest Speaker – Agenda Item 3.** Richard Mauriohooho
- 1.4. **Attendees for election of Te Whakakitenga Representatives** Niketi Toataua, Brendon Green, Yvette Green, Daisy Green, Carly Green, Dallas Seymour, Lees Seymour, Athonia Foster, Florence Te Kanawa.
- 1.5. **Apologies:** Tuirangi Deller, Wiki Flavell, Jacqueline Hartley, Teanui Seymour, Reta Seymour, Moka Apiti, Vivienne Manuel, Thomas Tai, Tania Tai, Brandon Tai, Crystal Tai, Barbara Moke, Phillip Moke, Daniel Sami, Paul Holland, Pia Holland, Mere Gilmore, Fay Blossom (Late), Terina Morgan, Tipene Morgan, Te Marania Morgan, Rereahu Hetet, Evette Toa, Desiree Hetet, Lei-Ana Hetet, LaShaye Herbert, Serena Hopa, Arena Edwards, Craven Wetere, Eden Wetere.
- Motion: That apologies are received and accepted.**
- Moved:** Marlene Edwards

Seconded: Fisher Porima

CARRIED

1.6. **Motion: That the Agenda for today’s meeting is accepted by Beneficiaries.**

Moved: Hone Edwards

Seconded: Tiki Porima - Ryan

CARRIED

ITEMS	
2.	<p>PRESENTATION OF NEW TRUST CHARTER</p> <p>Motion 1: That the new charter is ratified by the Beneficiaries in attendance at the AGM. Moved: Hone Edwards Seconded: Tiki Porima - Ryan CARRIED</p> <p>Motion 2: That the AGM can proceed under the mandate of the newly approved Trust Charter. Moved: Kruger Wetere Seconded: Queenie Te Hae CARRIED</p>
3.	<p>TO NOTE ONLY</p> <p>Presentation of Phase # 2 Infrastructure Build – Feasibility Report (Richards Mauriohooho - PĀUA Architects Ltd, Hamilton)</p> <p>Work undertaken to date</p> <ol style="list-style-type: none"> a. Otorohanga District Council requirements have been confirmed (a Resource Consent Application required). b. PAUA has provided accurate existing building information for Taku Hiahia, Ngā Tai Whakarongorua and ablutions c. Proposed designs and detailed drawings have been presented to the Trustees; comments and recommendations incorporated into revised designs. d. Wastewater Design specialists have advised that a proposed Wastewater Treatment System can be accommodated on site and that it will comply with the Waikato Regional Council requirements. e. Structural Engineers have completed their site investigations (Wednesday 11th November 2020). f. A roofer has assisted the structural engineers with uplifting roofing iron to confirm the structure at Taku Hiahia. (There were no drawings available for Taku Hiahia or Ngā Tai Whakarongorua, to aid the structural engineers with their design work).

	<p>g. Argus Fire (specialist Sprinkler Designers) is completing the preliminary design for the sprinkler system (number and size of water tanks, diesel pump, valve set, and the pipe sizes.</p> <p>Questions asked: Where does all the wastage go from Taku Hiahia? Answer: Down the drive and to the tanks at the front later dispersed through the system.</p> <p>Will the sump built in the front affect the drainage of the sewage system? Answer. Will need to be investigated.</p> <p>Has the exit door via Ngā Tai Whakarongorua been cleared with Historical Places Trust? Answer: Historical Place Trust has been contacted. No regulatory requirements as long as it is cleared by the beneficiaries. Fire and Safety state that there is a legal requirement to have two exits from the Wharenui.</p> <p>Is there any mahi for the whānau in the build of the restructure? Answer: PĀUA Architects have contractors to do the mahi on the Marae.</p> <p>What money are we talking about for the rebuild? Answer. Prices will fluctuate, no pricing on what the build could possibly cost at this stage.</p> <p>Do we have a Quantity Surveyor? Answer: Not at this stage.</p> <p>How long will the build take? Answer: 8 – 11 months.</p> <p>To Note: Copy of the latest plans and presentation notes are attached to the Minutes.</p>
<p>4.</p>	<p>MINUTES OF PREVIOUS AGM MEETING 29 September 2019</p> <p>Matters arising:</p> <ul style="list-style-type: none"> ▪ Roimata Pikia did not attend the AGM and therefore did not pass a resolution as noted. ▪ Amend opening of Te Maru o Hikairo to 2019 <p>Motion: That the Minutes of last year’s AGM held 29 September 2019 at Waipapa Marae are tabled as a true and accurate record of the Hui.</p> <p>Moved: Hone Edwards Seconded: Kelly Isherwood CARRIED</p>

<p>5.</p>	<p>PRESENTATION OF ANNUAL REPORT 2019/2020 1 April 2019 – 31 March 2020</p> <p>Motion: That the Annual Report presented by the Chairman is tabled and approved.</p> <p>Moved: Jack Cunningham</p> <p>Seconded: Marlene Edwards</p> <p>CARRIED</p>
<p>6.</p>	<p>AUDITED ANNUAL FINANCIAL STATEMENTS for year ended 31 March 2020</p> <p>Motion: That the audited Financial Statement for the year ending 31 March 2020 is tabled and approved.</p> <p>Moved: Kruger Wetere</p> <p>Seconded: Tiki Porima - Ryan</p> <p>CARRIED</p>
<p>TO NOTE: The following three (3) election processes were facilitated by Terina Moke and Katia Holland</p>	
<p>7.</p>	<p>ELECTION OF MARAE TRUSTEES</p> <p>By the due date and time of 5pm Friday 6 November 2020, five (5) nominations for nine (9) Trustee positions were received. Each nomination was checked for eligibility and sign off by two Beneficiaries as (1) nominator and (2) seconder.</p> <p>Motion: That the five nominations received are immediately endorsed as Trustees of Waipapa Marae for the next three (3) year term.</p> <ul style="list-style-type: none"> a. Cathrine Holland b. Nedracita Dunn c. Tegan Porima d. Rick Tai e. Hone Edwards <p>Moved: Jack Cunningham</p> <p>Seconded: Kruger Wetere</p> <p>CARRIED</p>

<p>8.</p>	<p>ELECTION OF MARAE COMMITTEE MEMBERS</p> <p>The membership of the Marae Committee is set at nine (9) (per Waipapa Marae Charter.) Currently there are two existing Marae Committee members elected at the 2019 AGM, Stephen Morgan (Chairman) & Kelly Isherwood.</p> <p>Nominations for up to seven (7) Marae Committee members were taken from the floor.</p> <ol style="list-style-type: none"> 1. Emma Hetet – Nominated by Tegan Porima 2. Hori Hopa – Nominated by Kelly Isherwood 3. Te Rauhinga Hetet – Nominated by Tegan Porima 4. Brook Gilmore – Nominated by Rick Tai 5. Tiki Porima – Ryan – Nominated by Roimata Pikia 6. Queenie Te Hae – Nominated Tania Te Hae 7. Amy Hopa – Nominated by Kelly Isherwood <p>Motion: That the seven (7) candidates elected to the Waipapa Marae Committee are appointed to the operational arm of the Marae.</p> <p>Moved: Ruth Waterhouse Seconded: Marlene Edwards CARRIED</p>
<p>9.</p>	<p>ELECTION OF TE WHAKAKITENGA REPRESENTATIVES</p> <p>By the due date and time, 5pm Friday 6 November 2020, three (3) nominations were received for the appointment of two (2) representatives and an alternate to Te Whakakitenga. Each nomination received was checked for eligibility.</p> <p>Nominees were to Beneficiaries and asked to respond to a number and range of questions. Each candidate was given 3 minutes to respond to a question from the floor.</p> <p>A selection process followed by which eligible beneficiaries were able to vote, based on order of preference – 2 representatives and 1 alternate were selected.</p> <p>Motion: That two (2) beneficiaries (in order of votes) and an alternate beneficiary are elected to represent Waipapa Marae onto Te Whakakitenga.</p> <ol style="list-style-type: none"> 1. Representative is Niketi Toataua 2. Representative is Brendon Green 3. Alternate is Brook Gilmore <p>Moved: Kruger Wetere Seconded: Marlene Edwards</p>

	CARRIED
	GENERAL BUSINESS
10.	<p>Two questions were asked of the Marae Trust</p> <ol style="list-style-type: none"> 1. How will charges for the use of the marae be done in the future? 2. When will the repairs and outstanding work be completed in Te Maru> <p>Motion: In response to the above, both issues will be considered by the Trust and a plan developed with the Marae Committee to be implemented. Beneficiaries will be notified of any changes via the waipapamarae.nz website</p> <p>Moved: Sheena Maru Seconded: Tania Te Hae CARRIED</p>
<p>There being no further business the Hui closed at 3.08pm with Karakia Whakamutunga by Haki Porima</p>	

DRAFT